

HAWLER MEDICAL UNIVERSITY  
COLLEGE OF NURSING  
LABORATORY AND CLINICAL EDUCATION

Procedure Evaluation Document (PED)

PROCEDURE: <b>Suctioning - nasopharyngeal</b>		<b>Code</b>	<b>11-03</b>
<b>No.</b>	<b>Skill steps</b>	<b>Not achieved</b>	<b>Achieved</b>
1	Prepared procedure equipment. <ul style="list-style-type: none"> <li>• Patient medical record</li> <li>• Vital signs chart</li> <li>• Portable suction unit if wall unit not available.</li> <li>• Sterile suction package – gauze, suction catheter, container</li> <li>• Normal saline</li> <li>• Lubricant</li> <li>• Gloves</li> <li>• Sterile gloves</li> <li>• Oxygen mask with tubing</li> <li>• Portable oxygen cylinder (if central oxygen are not available)</li> <li>• Gauze pads</li> <li>• Hand rub gel</li> <li>• Towel or waterproof pad</li> <li>• Plastic tray</li> </ul>		
2	Checked the medical order for suctioning.		
3	Identified the patient using two identifiers.		
4	Performed greeting, introduction and permission procedure (G.I.P).		
5	Provided privacy.		
6	Explained the procedure to the patient and answered any questions.		
7	Reassured the patient you will interrupt the procedure if he or she indicates respiratory difficulty.		
8	Adjusted the height of the bed.		
9	Performed hand hygiene using correct technique		
10	Assisted patient to comfortable position.		
11	Placed towel or waterproof pad across the patient's chest.		
12	Adjusted suction to appropriate pressure: For a wall unit for an adult: 100–120 mm Hg, adolescents: 80–120 mm Hg For a portable unit for an adult: 10–15 cm Hg, adolescents: 8–10 cm Hg.		
13	Put on a disposable, clean glove.		
14	Occluded the end of the connecting tubing to check suction pressure.		
15	Open sterile suction package using aseptic technique.		
16	Used opened sterile package wrapper as a sterile field to hold other supplies.		
17	Poured normal saline into a sterile container		
18	Opened a wrapper of a sterile suction catheter and let catheter fall onto sterile field.		
19	Placed a small amount of water-soluble lubricant on the sterile field, taking care to avoid touching the sterile field with the lubricant package.		
20	Increased the patient's supplemental oxygen level or applied supplemental oxygen.		
21	Put on face shield or goggles and mask.		
22	Put on sterile gloves.		
23	With dominant gloved hand, picked up sterile catheter.		
24	Picked up the connecting tubing with the non-dominant hand and connected the tubing and suction catheter.		
25	Moistened the catheter by dipping it into the container of sterile saline.		
26	Occluded Y-tube to check suction with non-dominant hand.		
27	Encouraged the patient to take several deep breaths.		

28	Applied lubricant to the first 2 to 3 inches of the catheter, using the lubricant that was placed on the sterile field.												
29	Remove the oxygen with non-dominant hand.												
30	Gently inserted the catheter through the naris and along the floor of the nostril toward the trachea without applying the suction.												
31	Rolled the catheter between the fingers to help advance it.												
32	Advanced the catheter approximately 12-15cm to reach the pharynx.												
33	Applied suction by intermittently occluding the Y-port on the catheter with the thumb of your non-dominant hand and gently rotating the catheter as it was being withdrawn.												
34	Suctioned for 10 to 15 seconds at a time.												
35	Withdrew the catheter.												
36	Replaced the oxygen delivery mask using non-dominant hand.												
37	Asked the patient take several deep breaths and cough.												
38	Flushed the catheter with saline.												
39	Assessed effectiveness of suctioning and repeated two more times if tolerated by the patient.												
40	Alternated the nares when doing more than one pass.												
41	Allowed at least a 30-second to 1-minute interval between suction passes.												
42	Did not make more than three suction passes per suctioning episode.												
43	Wrapped the suction catheter around dominant hand between attempts.												
44	When suctioning is completed, removed glove from the dominant hand over the coiled catheter, pulling them off inside out.												
45	Removed glove from the non-dominant hand and dispose of gloves, catheter, and container with solution in the appropriate lined waste bin.												
46	Removed face shield or goggles and mask.												
47	Turned off suction.												
48	Assisted the patient to a comfortable position.												
49	Performed hand hygiene using correct technique.												
50	Offered oral hygiene after suctioning.												
51	Reassessed and documented patient's respiratory status (student verbal report).												
52	Documented the procedure and result in patient's nursing notes.												
<b>1. SKILL EVALUATION 60%</b>													
<b>Steps</b>	0	1-6	7-12	13-18	19-24	25-26	27-32	33-38	39-44	45-50	51-52	Skill steps achieved	
<b>Points</b>	0	6	12	18	24	30	36	42	48	54	60	Skill points achieved	
<b>Level</b>	F					U	N	S	C	I		Skill level achieved	
<b>2. PROCEDURE ASPECTS EVALUATION 40%</b>													
<b>Rationale 10%</b>			<b>Patient Focus 10%</b>				<b>Professional Manner 10%</b>				<b>Time 10%</b>		
Failed	5		Failed	5		Failed	5		Failed	+10	5		
Unsatisfactory	6		Unsatisfactory	6		Unsatisfactory	6		Unsatisfactory	+8	6		
Novice	7		Novice	7		Novice	7		Novice	+6	7		
Supervised	8		Supervised	8		Supervised	8		Supervised	+4	8		
Competent	9		Competent	9		Competent	9		Competent	+2	9		
Independent	10		Independent	10		Independent	10		Independent	TA	10		
<b>Notes:</b>										Time allowed (TA)	<b>60</b>		
										Time achieved			
										Aspects points achieved			
<b>3. COMPLETE PROCEDURE EVALUATION 100%</b>													
≤50	51-60	61-70	71-80	81-90	91-100	Total points achieved							
<b>Failed</b>	<b>Unsatisfactory</b>	<b>Novice</b>	<b>Supervised</b>	<b>Competent</b>	<b>Independent</b>	Total level achieved							
Student				Signature									
Teacher				Signature									
Clinical Area				Date									
						<b>Actual Mark/Out of</b>							