Student name: ………………………………………………………. School Name: ……………….…………………………….

Please write down your teaching experiences in the schools on each day. Try to answer these questions:

1. Ask the school manager or mentor teacher whether they have an exam committee or not. If they have, what are the **committee's instructions** for cheating cases?
2. How many **invigilators** are needed in an exam?
3. What should you do if you **suspect** a student of cheating during an exam?
4. How do you **deal** with cheating cases in exams? Or if you see someone cheating during an exam, what should you do?
5. What is the **punishment** for cheating in an exam?
6. What are the **steps to prevent** students from cheating during exams?
7. How can you (**as a teacher**) help the **psychological situation** of the student who gets caught cheating?
8. If a student is caught cheating on an exam, what is the best way to punish the student, so as **not to affect** his or her future later?
9. What to do if a student gets caught cheating and does not obey the teacher's order?
10. What are the **disciplinary cases**?